**Job Description for Sessional Youth Work Assistant**

We are looking for candidates who have availability in term time on weekday evenings (5.30pm - 8.30pm) on a regular basis, for the following Youth Groups:

* Mondays: Peterborough and Wisbech
* Tuesdays: Ely and St Neots
* Wednesdays: Cambridge and Huntingdon
* Thursdays: March, Peterborough, and online.
* Other shifts will also be available to support residentials, weekend family activities, and events, so additional availability is advantageous but not essential.

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| You are responsible to: | Youth Workers at your assigned groups |
| You are responsible for: | N/A |
| Your salary is: | £ 14.22 per hour |
| Your holiday entitlement is: | 25 days pa plus statutory holidays (pro rata) – to be paid as holiday pay on a monthly basis |
| Location | Venue for assigned shift |

*You will support the delivery of The Kite Trust youth work services across Cambridgeshire and Peterborough. This will include facilitating groups, and supporting residentials, and events.*

**Work with young people**

1. Support The Kite Trust Youth Workers to run regular in-person or online groups; providing a safe, fun space for LGBTQ+ young people to meet and engage in a varietyy of activities.
2. Support the delivery of The Kite Trust residentials and other events (e.g. Pride), providing a safe, fun space for LGBTQ+ young people to meet and engage in positive activities.
3. Undertake training in safeguarding and child protection, alongside regular training reviews, to support the organisation’s overall duty to safeguard children and young people.

**Service Development**

You will:

1. Take part in briefing and debriefing sessions before and after each group, including sharing any concerns or feedback from the session with the Youth Worker leading it.

**Professional Development**

1. Participate in regular supervision with your group’s designated Youth Worker.

**Other Duties and Requirement of the Job**

1. From time to time, you may be expected to undertake other duties to support the smooth running of The Kite Trust.

**Sessional Youth Work Assistant - Person Specification**

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|  | **Essential** | **Desirable** |
| **Knowledge**  | * Knowledge of LGBTQ+ identities, and the particular challenges faced by young LGBTQ+ people.
* An understanding and commitment to confidentiality.
 | * Knowledge of principles and practice of youth work
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| **Skills** | * Good verbal communication and listening skills
* Ability to use initiative to think through problems to find solutions
* Excellent interpersonal skills, especially with young people
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| **Experience** | * Working with a range of different people and responding to their needs and requirements
* Working within a team
 | * Experience of delivering and facilitating engaging and effective sessions with young people.
* Experience and knowledge of safeguarding and child protection procedures (training will be provided).
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| **Personal Qualities** | * An interest in young people's personal development and participation
* Ability to work evenings and weekends
* Positive, self-motivated, pro-active, and flexible
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| **Other** | * Willingness and ability to travel to assigned locations within Cambridgeshire and Peterborough.
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